

EVUSA REGION I BY-LAWS
(Last Revision: March 14, 2025)
Accepted by Board of Directors: 05/04/2025

Region I Purpose & Function

- Encourage vaulters of all levels and capabilities to take part in EVUSA Region I activities.
- Develop EVUSA Region I Rules and policies
- Maintain communication among all the clubs in the region, via email of rules and policies as well as information for competitions, clinics, camps and other events.

Region I Geographic Boundaries

The South Western United States, as stipulated by the EVUSA. Currently including Arizona, Hawaii, Southern California, Southern Nevada and Utah.

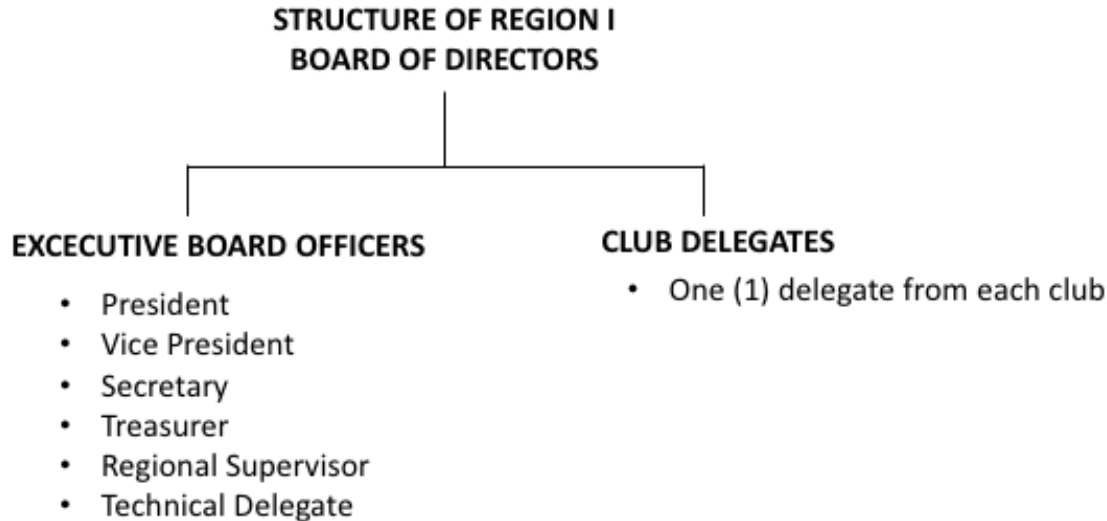
Regional Map

Equestrian Vaulting USA is divided into regions for competition purposes and to give areas a way to have their own regional events, "government," and treasury. This map shows the regions across the United States:



Region I – Arizona, Hawaii, Southern California, Southern Nevada, Utah

Region I Board of Directors Structure & Duties



- **Board of Directors**
 - **The Board of Directors will consist of one delegate from each club and the executive board members** The duties of the Board of Directors are to make policy, approve an annual budget and generally supervise the affairs of the Region.

- **Executive Board Officers**

Election of Officers

- **Executive Board Officer Eligibility**
 - **Must be a currently registered EVUSA Region I member in good standing and at least 18 years of age**
- **Executive Board Officers are nominated and elected by Region I voting members, unless otherwise specified below.**
- **Elections are held biennially in October by email to all EVUSA Region I voting members.**
- **Terms of Office are Two (2) years, from January 1 through December 31, unless otherwise specified below.**
- **The executive Board may appoint a new Executive Board Officer to fill any position that is vacated between elections.**

Duties of Officer

- **President**
 - **Preside at meetings.**

- **Approve Standing Committee Chairpersons.**
- **The President or their Committee Chair designee may sign contracts for the Region.**
- **The President will be the Chair of the Elections Committee.**
- **The Treasurer and the President may sign checks for the Region.**
- **Vice President**
 - Preside at meetings when the Regional President is unable to attend.
 - The Vice President will be responsible to oversee all of the Standing and Ad Hoc committees.
 - Maintain the Master Business Calendar of EVUSA Region I (, elections, grants for the Region, Tax filings, Membership Renewals, Budget approval, 503(c), deadlines etc.).
- **Recording Secretary**
 - Publish agenda for Board of Directors meetings.
 - Record and distribute minutes from all EVUSA Region I meetings.
 - Maintain current email list.
 - Maintain the annual list of delegates and alternates.
 - Prepare and distribute Standing Committee sign-ups annually.
 - Prepare and distribute Executive Board Officer election ballots bi-annually and report results to the Region.
 - Disseminate information/surveys to the Region as requested or necessary.
- **Treasurer**
 - Keep an accurate record of receipts and disbursements.
 - Pay bills and issue checks for all funds authorized by the board.
 - Provide a treasury report at each EVUSA Region I meeting.
 - Prepare an annual budget by the February BOD meeting. for approval by the Board of Directors.
 - Prepare and submit the annual letter of inclusion for EVUSA non-profit status.
 - File the annual tax returns.
 - The Treasurer and the President may sign checks for the Region.
 - Receive and process application for EVUSA Region I competition recognition.

- **Regional Supervisor**
 - Act as a liaison between the EVUSA and EVUSA REGION I, to interpret EVUSA standards and support area growth.
 - Required to report any changes in administrative structure to the EVUSA.
 - Per EVUSA, the Regional Supervisor is an elected office of two (2) years, nominated and added to the EVUSA Election Ballot and voted on by all EVUSA Voting Members in the Region.
- **Technical Delegate**
 - This officer is appointed by the President for a two (2) year term.
 - This position is for a Judge or Judge's apprentice that is a member of EVUSA Region I.
 - Advise the region on Rules of Vaulting.
- **Club Delegates**
 - Each EVUSA Region I Club may choose a Club Delegate for the Board of Directors. The club's head coach is the delegate by default. The name of a delegate and their alternates must be on file with the Secretary. The role of the Club Delegate is to be the main liaison between their club and the Region I Board of Directors and to VOTE during Board of Directors meetings. It is encouraged for each Club Delegate to attend Board of Directors meetings regularly.

Region I Meetings

- **Executive Board Meetings**
 - **Executive Board Meetings may be called by the President or any two (2) elected Executive Board officers.**
- **Board of Directors Meetings**
 - **Board of Directors Meetings are announced to the Region by the secretary. These meetings are open to all interested members and parents of EVUSA Region I Clubs.**
- **Quorum**
- **At least three (3) Executive Board Officers and two (2) Club Delegates must be present for a motion and vote to occur. Motions**

- **A motion may be brought to a Board of Directors meeting by anyone attending the meeting. The motion must be seconded to continue to a vote. Once the motion is seconded, an opportunity for discussion must be available.**
- **Voting** Voting on a motion may occur in the current meeting.
 - Exception: Any Region Rule or Region By-Law change(s) must be announced at least 14 days before the vote.
 - After discussion of the motion, the President (or Vice President if President is not in attendance) calls the vote and the Secretary records the results in the meeting minutes.
 - Each member of the Board of Directors (i.e. Executive Board Officers and Club Delegates) will receive one (1) vote. If more than one (1) Executive Board Officer is from the same club, that club will receive one (1) vote from the Executive Board Officer and one (1) vote from the Club Delegate (for a maximum of 2 vote for any club).
 - Board of Director Members must be present at the meetings to vote. There will be no proxies.

Meetings

Region I Financial Business

- Fiscal Year: January 1 – December 31
- Dues or Fees
 - \$4.00 per vaulter per EVUSA Region 1 competition is to be paid to the Region.
- All EVUSA Region I money is to be kept in a bank.
 - All checks require one signature.
 - The Treasurer and President are to be on the bank signature card and either one may sign checks.
 - The Treasurer and President should have access to the bank statements.
- All financial records are to be examined at least once a year, by someone designated by the Board of Directors.
- Any and all expenditures must be for the good of the entire region.

- The Region I High Point Awards program shall be funded by the EVUSA Region I income.

REGION I STANDING COMMITTEES

Participation in a standing committee is a volunteer position and open to any Region I member in good standing. To Chair a committee you must be 18 or over. All standing committees' charters shall be approved by the President.

Rules and By-Laws Committee

Shall be appointed to maintain the official copy of the rules and By-Laws. The committee shall make periodic reviews and present to the Board of Directors for voting. Any rule or By-Law changes must be announced 14 days before the vote.

Region I Championship Committee

Shall be appointed to plan and organize the Annual EVUSA Region I Championships with the approval of the Board of Directors.

Region I High Point Committee

Will keep records of Region I vaulters who qualify for high point awards each year. Vaulters will be notified and awards will be given at the first competition of the following year.

Education Committee
Will arrange and conduct education programs as directed by the Board of Directors. The Education Committee will also be in charge of camps, clinics, and any other educational materials.

Elections Committee

Will be formed by July of each election year. The committee will have three (3) members from three (3) different clubs. The committee will receive nominations, and confirm candidates' eligibility, and collect candidate statements. The committee will provide the slate to the secretary. In all cases, consent of the nominee must be obtained prior to the election. The secretary will distribute ballots via email and report results to the board at the meeting following the election. Upon request a paper ballot will be mailed to any voting member of an EVUSA Region I Club in good standing.

Scholarship Committee

Shall be appointed to plan and administer the annual scholarship application process. This will include setting the application format, deadlines, reviewing and selection of the winner.

International Vaulter Grant Committee

Shall be appointed to plan and administer the annual grant program. This will include setting the application format, deadlines, reviewing, selections of winners and verification of completion of requirements prior to awards.

Youth Council

Shall be appointed to liaison with the Board of Directors and promote camaraderie between the region vaulters. This committee will have one (1) adult supervisor approved by the President and have one youth member from each region club. Youth Council activities will be approved by the Board of Directors.

Ad Hoc Committee(s)

Ad hoc committees may be formed as necessary to conduct the business of the region with Board of Directors approval.