

## **EVUSA REGION I BY-LAWS**

Purpose and Function of EVUSA REGION I is to:

- Encourage vaulters of all levels and capabilities to take part in EVUSA Region I activities.
- Develop EVUSA Region I Rules and policies
- Maintain communication among all the clubs in the region, via email of rules and policies as well as information for competitions, clinics, camps and other events

### **Boundaries**

The South Western United States, as stipulated by the EVUSA. Currently including Southern California, Arizona, Utah, Southern Nevada and Hawaii.

### **Executive Board**

The Executive Board shall consist of the elected officers and the EVUSA Region I Supervisor. Board meetings may be called by the president or any two elected officers. The President or their designee may sign contracts for the Region. The treasurer and the president may sign checks for the Region. The Executive Board may appoint a new executive board member to fill any position that is vacated between elections.

### **Board of Directors**

The Board of Directors will consist of one delegate from each club and the executive board members. Each EVUSA Region I Club may choose a Delegate for the Board of Directors; the club's head coach is the delegate by default. The name of the Delegates and their alternates must be on file with the Recording Secretary. The duties of the Board of Directors are to make policy, approve an annual budget and generally supervise the affairs of the Region.

### **Voting**

Each member of the Board of Directors will receive one vote. If more than one executive member is from a single club that club will receive one vote from the executive board member and one vote from the Club Delegate (for a maximum of 2 vote for any club).

All Board Members must attend the meetings or participate by phone in order to vote. There will be no proxies.

### **Meetings**

Meetings of the EVUSA Region 1 Board are open to all interested Members and parents of EVUSA Region 1 Clubs. A quorum will consist of a group of three where two are executive board members and one is a delegate.

## **OFFICERS**

### **President**

Preside at meetings, appoint committee chairpersons and communicate with EVUSA Region 1 clubs.

### **Vice President**

Preside at meetings when the Regional President is unable to attend. The Vice President will be responsible to oversee all of the functioning committees. Maintain the Master Calendar of EVUSA Region I business (competitions, elections, grants, deadlines etc.).

### **Recording Secretary**

Record and distribute minutes from all EVUSA Region I meetings. Maintain current mailing list and publishes agenda of meetings. Maintain the annual list of delegates and alternates. Prepare and send out election ballots.

### **Treasurer**

Keep an accurate record of receipts and disbursements. Pay bills and issue checks for all funds authorized by the board. Provide a treasury report at each EVUSA Region I meeting. Prepare an annual budget by the December BOD meeting. of each year, for approval by the Board of Directors. Prepare and submit the annual letter of inclusion for EVUSA non-profit status. File the annual tax returns.

### **Regional Supervisor**

Responsible to function as a liaison between the EVUSA and EVUSA REGION I, to interpret EVUSA standards, and support area growth. The Regional Supervisor is required to report any changes in administrative structure to the EVUSA. Regional Supervisor is an elected office of two years, nominated and voted on by all EVUSA Voting Members in the given Region.

### **Technical Delegate**

This position will be appointed by the President for a two-year term. This position will be for a Judge or Judge's apprentice that is a member of EVUSA Region I. The Delegate will be a member of the board of directors and advise the region on Rules of Vaulting.

## **PROCEDURES**

### **Financial Business**

All EVUSA Region I money is to be kept in a bank. All checks require one signature. Two officers are to be on the signature card and any one may sign checks. All financial records are to be examined at least once a year, by someone designated by the Board of Directors.

#### Fiscal year

January 1 – December 31st

#### Dues or Fees

Income - \$3.00 per vaulter per EVUSA Region 1 competition. Any and all expenditures must be for the good of the entire region.

#### Vaulters

EVUSA Vaulters in good standing may participate in programs and competitions as offered by EVUSA Region I.

#### High Point Awards

The High Point program shall be funded by the EVUSA Region I income. All EVUSA Region 1 Clubs Members registered and in good standing with the EVUSA are eligible. All scores must be submitted to the High Point Committee within three weeks of each competition.

#### Elections

Elections will be held biennially in October by email to all Region 1 EVUSA Voting members.

#### Terms of Office

Terms will be Two year from January 1 through December

### **STANDING COMMITTEES**

All committees shall be appointed by the President and approved by the Board of Directors.

#### Rules and By-Laws Committee

Shall be appointed to maintain the official copy of the rules and By-laws. The committee shall Make periodic reviews and present to the Board of Directors for voting. Any rule or By-Law changes shall be announced 14 day before the vote.

#### Regional Championship Committee

Shall be appointed to plan and organize the Annual EVUSA Region I Championships with the approval of the Board of Directors.

#### High Point Committee

Shall be appointed to set up rules and procedures, keep records and select order and distribute awards.

#### Education Committee

Shall be appointed to arrange and conduct education programs as directed by the Board of Directors. The Education Committee will also be in charge of camps, clinics, and video library.

### Nominating Committee

Will be formed by July. A three members Committee formed from three different clubs, will receive nominations, and confirm candidates. The committee will provide the slate to the secretary. In all cases, consent of the nominee must be obtained prior to the election. The secretary will distribute ballots via email and report results to the board at the next meeting. Upon request a paper ballot will be mailed to any voting member of an EVUSA Region I Club in good standing.

### Scholarship Committee

Shall be appointed to plan and administer the annual scholarship application process. This will include setting the application format, deadlines, reviewing and selection of the winner.

### International Vaulter Grant Committee

Shall be appointed to plan and administer the annual grant program. This will include setting the application format, deadlines, reviewing, selections of winners and verification of completion of requirements prior to awards.