

EVUSA REGION I

Monthly Region Meeting – MINUTES
Sunday February 04 2024
8:00pm PST

MEETING INFORMATION

FreeConferenceCall.com

Dial-in Number: (605) 313-5517

Access Code: 1453386

Video Link: <https://join.freeconferencecall.com/region1vaultingsecretar>

MEMBERS PRESENT

Executive Board: Angela A, Nell L, Brian W, Toni A, Connie G, Wiebke O

Club Delegates: Donna H, Gibran S

Other Attendees: Elyse H, Karin K, Lance B

QUORUM* PRESENT (**2 Executive Board Members, 1 Club Delegate/Non-Executive Board Member*)

Yes

CALL TO ORDER

8:00 by Brian W

APPROVAL OF MINUTES

Motion to approve minutes for **January 07 2024** by Nell L 2nd by Toni A. All in favor.

TREASURER REPORT

Last Month's Balance: \$18,199.77 (as of December 31 2023)

Current Balance: \$17,794.77 (as of January 31 2024)

JANUARY	<i>Amount</i>	<i>For</i>
Deposits		
	\$50	Competition Recognition Fee for Andrea Brown for Carnival, March 16 & 17
	\$45	Balance due for stalls from Mary McCormick
Total	\$95	
Withdrawals		
	\$500	IVG payment to Kylynn Ghafouri
	\$147.70 (pending)	Wasatch Peak for 2nd order of Calendars
Total	\$500 \$147.70 (pending)	

Report:

- Update on SoCal Clinic Balance Sheet

EXPENSE	Clinic Budget		Actual
	Approved		
Clinicians	5 @ \$400	2,000	\$2,000.00
Kendel air fare	1 @ \$300	300	\$287.80
Insurance	1 @ \$300	300	\$266.27
Porta Potty	1 @ \$300	\$300	\$217.59
Lunch			
Vaulters, clinicians, Parents and coaches	75 @ \$15.50	\$690	\$1,165.00 (actual)
Tables and Chairs			\$189.00
Ice & snacks (fruit)	1 @ \$50 (snacks only)	50.00	63.69
ICE	6 @ 5	30.00	See above with Snacks
Misc. expenses	Postage, name tags, balloon clips, Cake plates, forks, candles, Clinician Welcome bags		\$52.25 (Albertson's Diana) 18.82 (Postage Nell) 6.80 (Diana- \$ Tree) 25.94 (Diana)
Cake for Kendel	1@ \$76.99		\$76.99
Toni's Mileage	250 x 65.5c		\$163.75
	EXPENSE TOTAL		\$4,533.90
INCOME			
EVUSA Grant	1 @ 1,200		\$1,265.00
Vaulter Fee	36 @ \$40.00		\$1,440.00
	7 @ 20.00 (bringing barrel)		\$140.00
Extra Paid Lunches	26 @ 15.75 (3 more pending)		\$409.50
Silent Auction 1	415.00		\$415.00
Silent Auction/Drawing 2	Pending		\$215.00
Region 1 Funds (Approved)			\$840.00
	TOTAL INCOME		\$4,724.50
	NET INCOME		\$ 190.60

- Regionals Balance Sheet

	A	B	C	D	E	F	G	H	I
1	Regionals 2023								
2									
3	Description	Income							
4									
5	Entries	11,295.50	pre-paid						
6	Calendars	256.00	pre-order						
7	Stalls	780.00	pre-order						
8	Tack Rooms	500.00	pre-order						
9	Pens	450.00	pre-order						
10	T-shirts	890.00	pre-order						
11	Camping	150.00	pre-order						
12	Shavings	190.00	pre-order						
13	Total Pre-paid	14,511.50							
14	Add-ons (stalls, shavings, changes)	655.00							
15	Merchandise Sales on site-Zelle	282.00							
16	Refund for over refunding Posay	25.00							
17	Cash Box	282.00							
18	Non-vaulter Fees	75.00							
19	Vendors	-							
20	TOTAL INCOME	15,830.50							
21									
22		Expense							
23	EVUSA Recognition Fee		40.00						
24	Facility		1,700.00	(Includes \$50/day admin fee from EEM)					
25	Stalls		1,170.00						
26	Pens		210.00						
27	Shavings		414.00						
28	Camping		375.00						
29	Vendors		120.00						
30	Total Facility Expense			3,989.00					
31	Event Insurance		503.75	(To Misty)					
32	Ribbons/Awards		1,028.07	To Misty, Connie, Sarah					
33									
34	Judge 1 Fee		1,042.43	(Kendel)					
35	Judge 1 Hotel		466.65						
36	Judge 1 Transportation		476.40						
37	Total Judge 1			1,985.48					
38	Judge 2 Fee		779.00	(Tom)					
39	Judge 2 Hotel		348.02						
40	Judge 2 Transportation		417.96						
41	Judge 2 Total			1,544.98					
42	Total Judges			3,530.46					
43									
44	Vaulter Gift - Totes		297.12	(To Misty)					
45	Calendars		311.40	(Barb)					
46	Calendar order 2		147.70	(Barb)					
47	Total Calendar			459.10					
48	T-shirts		1,260.43	(Misty)					
49	Team Gift-towels		217.10	(To Janice Nix)					
50	Hospitality		201.08	(To Misty & Judges Luncheon)					
51	Hospitality reimbursement 2		90.02	(To Maggie Long)					
52	Hospitality Total			291.10					
53	AVA Fees		688.00	\$8 x 86 vaulters					
54	Non-member Fees		75.00	3 @ \$25					
55	Refunds		125.00	(Wasatch Stabling Fee \$1 (Bonnie Bruce t-shirts \$100)					
56	Cash Box		30.00	(Barb for charge)					
57	TOTAL EXPENSE		12,534.13						
58									
59	Income (Loss)		3,296.37						

- 2024 Budget will be presented next month by new treasurer, Wiebke O.

- Region I Treasurer Transition
 - Nellanna Lobdell to Wiebke Olamendi
 - Need to remove Nellanna Lobdell and add Wiebke Olamendi onto bank account. Will be meeting virtually at bank on Wednesday February 07 2024.
 - Brian Winther (President) to appoint Wiebke Olamendi to the Executive Board position of Region I Treasurer
 - For Bank need:
 - Signed Resolution
 - Signed Minutes
 - Current By-Laws

- Resolution for Bank (see Appendix A)

MOTION #1 by Toni A: Motion to accept the presented Resolution.

Motion 2nd by Connie G

Discussion:

- none

VOTE: Yay - 7 Nay - 0 Abstain – 1

Motion is passed.

MOTION #2 by Brian W: Accept the resignation of Nellana Lobdell as Treasurer and appoint Wiebke Olamendi to the position for the remainder of the current term, 12/31/2024.

Motion 2nd by Toni A

Discussion:

- none

VOTE: Yay - 7 Nay - 0 Abstain – 1

Motion is passed.

MOTION #3 by Brian W: Remove Nellana Lobdell from the EVUSA Bank America Account ending in ...9953 and debit card ending in ...3997.

Motion 2nd by Toni A

Discussion:

- none

VOTE: Yay - 7 Nay - 0 Abstain – 1

Motion is passed.

MOTION #4 by Brian W: Authorize Wiebke Olamendi to be placed on the EVUSA Region 1 Bank America Account ending in ...9953 as a signer and issued a debit card for the account.

Motion 2nd by Connie G

Discussion:

- none

VOTE: Yay - 7 Nay - 0 Abstain – 1

Motion is passed.

OLD BUSINESS

2024 Region I Championships (Region I Championship Committee)

- Regionals 2024 Committee Report
 - CoChairs Connie Giesler and Peggy Van Hook
 - We had a great committee meeting and currently have 11 members on the committee.
 - We recommend that we move forward with using Legacy Park as the venue. A new application has been submitted and as soon as we receive a new contract, we recommend the Regional treasurer pay the deposit and the Regional President signs the contract.
 - We have assigned key areas of responsibility to various committee members. We currently have filled the following areas of responsibilities.
 - Facility
 - USEF
 - Hospitality
 - Volunteer Coordinator
 - Ribbons
 - Office Mgmt
 - Scoresheet/prize list
 - Horse sport Pro
 - If anyone would like to join our team please reach out to me at peggy.vanhook@gmail.com.

IVG Grant (Diana G & Toni A)

- Release date for 2024 grants: Mon Feb 05 2024
- Due date: 3/20/2024
- Requesting additional committee members: Gibran S

Region I Clinic Update (Previously Titled “Region I Funds Allocated from EVUSA”) (Region I Funds Committee)

- Clinic in Vegas – This isn’t possible to organize this year.
- Other Proposed Options to Do This Year:
 - (1) Possible clinic in Duarte after Carnival or Mayflowers – Connie G to ask Andrea B.
 - (2) Possible Lunging Clinic in California with Petra – Donna H to ask Petra
- Second Clinic Info -
 - Committee: TBD
 - Date: TBD
 - Location: TBD
 - Cost: \$40 per vaulter, includes lunch (as did at So-Cal clinic)
 - Vaulter Limit: 40
 - Judges & Clinicians Present: TBD
- (FYI: So-Cal Committee was: Connie, Diana G, Toni A, Donna H, Marina O, OC Vaulting member)

Region I Website Update (Gibran S. and Elyse H.)

- Gibrans Ideas/Proposal are below (Tabled at Sept, Oct & Nov Meeting for not being at meeting to present; being brought forth again). Full text below and also in this google doc link: https://docs.google.com/document/d/1ZT2kpw8a-gUGHOPkSwZgGyZq4_5mzkevBQuBKr-8Bt0/edit?usp=sharing
1. Website & Social Media Proposal from Gibran Stout.
 - a. I am Re-presenting my original proposal here: https://docs.google.com/document/d/1ZT2kpw8a-gUGHOPkSwZgGyZq4_5mzkevBQuBKr-8Bt0/edit?usp=sharing (pdf also attached – See Appendix B)
 - b. Approval of Website Designer/manager contract services with Jim Leung (contract attached – See Appendix C).
 - a. Is the \$350 still a viable quote? Yes
 - b. Does this include training and consultation for those taught how to update? Goal is to be user friendly & to train 1 person \$75/hr. (ex. Youth Ambassadors)
 - c. What is the timeline? As soon as given approval will start. Estimating 2 week max to get up and running.
 - c. Approval, and implementation of photo content & Social Media Posting Guidelines (per item 1a).
 - d. Requesting all three be added as agenda action items, for immediate implementation.

2. Approval of Social Media & Photo Content guidelines (referenced DRAFTS attached – See Appendix D & E).

EVUSA Region I Website & Social Media ideas/Outline

My thoughts/plan are to make all of this super user friendly & easy to manage, so no one person has to be constantly updating or uploading. In order to accomplish that, here is a rough draft/outline on my ideas...

1. Create a new, paid website to engender professionalism plus ensure longevity and continuity of our digital online presence.
 - a. A couple of proposed website suggestions are: “EVUSARegion1” or “regiononevaulting” (.org = \$3/1st yr, \$20/year thereafter AND .com=\$1/1st yr, then \$17/yr thereafter. That Price is using the host “Ionos” (whom we have personally used for many years).
 - b. create/use dedicated email addresses (instead of multiple “private” emails) “attached” to the website. This will also ensure email communication in one place, and accessible to “admins”/board..
 - c. Propose we hire Jim Leung, (or any other website creator), to create a basic Wordpress website that is VERY user friendly, so that we can maintain ourselves, moving forward. (OCV has also used Jim for many years). Jim will do this for \$350.
 - d. Create/setup Google Calendar((which would also include Google Drive/Email) that “subscribes” to each club’s Calendar, so that events can be added by each club, and auto-populate to “main” calendar. *(If AVA/EVUSA ever returns to Google Calendar we can also subscribe to that and have competition info auto-populate as well)*
 - e. Put the following items into Google drive documents, with a link to the website. This way documents do not need to be “uploaded” when revised or changed (we just upload/create a new version, and it is accessed/viewed via the link.
 - i.Bylaws
 - ii.Rules
 - iii.Meeting Agendas & Minutes
 - iv.Current board member names & contact info
 - f. Use Google Maps, for Club info & data (also automatically updated/revised as source document is updated).
2. A “redirect” from old URL, to new, should happen (if possible. However, as the prior URL was free, this may not be an option).
3. Create & manage the following Social Media outlets:
 - a. Instagram, connected to Region 1 page
 - b. YouTube channel, with playlists populated with educational materials and available to (? members only or everyone).
 - c. TikTok

d. Create Social Media & Photo content posting guidelines to help guide those working on, and keep posts consistent with Region goals, (OCV Photo content guidelines [here](#) & DRAFT version of AVA Social Media Posting Guidelines, [here](#). (***Our Region guidelines should be reviewed by board, and amended as desired***).

1. Would love to have one, or more youth council people helping with original creative content & design, as well as maintaining & continually updating Social Media aspects. It is my hope & dream to have several people who can help with website, continually while having a set set of guidelines to ensure consistency.

MOTION #1 by Gibran S: To approve to have Region I website build out by a professional and to train a person to maintain website.

Motion 2nd by Donna H

Discussion:

- none

VOTE: Yay - 7 Nay - 0 Abstain – 0

Motion is passed.

Youth Council Update (Youth Council Representative)

- YC Regular Meetings - Second Monday of the month 4:30-5:30pm PST
- YC Meeting Report – **none**
- 3 members so far
- Suggestions for increasing participations
 - Reach out directly to head coaches

NEW BUSINESS

Regional Email Lists / Regional Communications (Peggy VH)

- Tabled till next month. Peggy could not attend due to not having power.

Proposal of Region Wide “Group Me” (Gibran S)

- Implementation of a region wide “Announcement” only GroupMe to enable quick, one-way delivery of information via text, sms or email, to all region members/interested parties. Said messages would only be board approved, official Region 1 information sent by Region 1 Secretary, via text, SMS, or email (recipients preference). Recipients can **opt-out, mute, leave or be removed at any time**, maximizing inclusive communication, without cross-talk or “replies”, **improving overall communication, to entire region.** Link to join, here: https://groupme.com/join_group/98973975/Jt4vPvVN
- Tabled till next month.

ROUND TABLE

none

ANNOUNCEMENTS

EVUSA Updates:

- Successful Education Symposium in Reno
 - Rembrant / Connie G (Diamond Bar Vaulters) awarded Horse of the Year!!!!
 - Xena / Nicole E (Golden Gate Vaulters) awarded 3 Trot Horse High Points Awards (Individual, PDD, Team)!!!
 - Several Region I Vaulters were recognized for awards in:
 - 2023 National High Points
 - 2023 Zone 3 High Points (our region is Zone 3)
 - 2023 National Champions
 - 2023 Team USA Members (Jr/Young Vaulters)
- 2024 Rule Books posted on EVUSA website
 - <https://equestriantvaulting.org/rule-books/>
- New EVUSA Score Sheets posted on EVUSA website
 - <https://equestriantvaulting.org/score-sheets-2/>

- Competition Management Platforms
 - CompWeb is discontinued as of Dec 2023.
 - Horse Sport Pro was implemented Jan 2024.
 - You can access Horse Sport Pro from the main page of the EVUSA website (<https://equestrianequestrianvaulting.org/>) or use the following link directly: <https://horsesport.pro/>
 - The following was an FYI communication from Craig Coburn for informational purposes. It has information on Judges/Officials Contracts and Horse Sport Pro. (Forwarded by Nell L.)

From: **Craig Coburn** <office@equestrianequestrianvaulting.org>
 Date: Fri, Jan 19, 2024 at 11:44AM
 Subject: Important Information for 2024 Competition Organizers
 To: VP Competitions <vpcompetitions@equestrianequestrianvaulting.org>

Dear EVUSA Competition Organizer,

I hope you are having a great start to 2024.

I want to make you aware of several changes for 2024 that may affect you as a competition organizer.

New EVUSA Judges & Officials Contract

- contract has been updated for 2024 and is available on the EVUSA website [HERE](#).

HorseSport.pro

- 2024 EVUSA competition recognition must be applied for using HorseSport.pro. CompWeb has been retired. Please take a moment to review HorseSport.pro information below. Technical support is available at hsp@equestrianequestrianvaulting.org

After several years of development, the EVUSA has launched a new competition management software program, **HorseSport.pro**, referred to as HSP. HSP will replace CompWeb and will also be the exclusive means for applying for EVUSA competition recognition.

We understand that using new software comes with a learning curve, not only for users (competition organizers and participants) but also for the EVUSA. We are here to help you during this transition.

To apply for a recognized competition, access HorseSport.pro [HERE](#). The \$40 recognition fee can be paid online using HSP. Some basic tutorials can be found [HERE](#). Your EVUSA member login will get you into the system. I've copied Jen Williams (hsp@equestrianequestrianvaulting.org) because she will be able to assist if you need help setting up your competition.

Best Regards,

Craig Coburn | National Office | Technical Advisor
 EQUESTRIAN VAULTING USA
 1443 E Washington Blvd #289
 Pasadena, CA 91104

Other:

- 2023 Region I High Points – Connie will do calculations & announce.

Upcoming Meetings:

- Region Monthly Meeting – Sun March 03 8:00pm PST
- Regionals Committee Meeting - TBA

2024 COMPETITIONS

NAME	# JUDGES	DATE(S)	LOCATION & COMPETITION MANAGER	REGION I APPLICATION ¹		POSTED ON		
				Submitted	Fee Paid	² Horse Sport Pro	³ EVUSA Website	⁴ Region I Website
		2024						
EVUSA Education Symposium <i>(Close of Registration 12/15/2023)</i>	n/a	Jan 25 - 28	Grand Sierra Resort & Casino 2500 E Second St, Reno Nevada 89595 vaultingsymposium@gmail.com	n/a	n/a	n/a	n/a	n/a
Carnival at Duarte ^A <i>(Open of Entries Jan 30)</i> <i>(Close of Entries Feb 20)</i>		March 16 -17 <i>(competition on Sat 16; clinic on Sun 17)</i>	Encanto Equestrian Center: 3737 Fish Canyon Rd, Duarte CA 91010 Andrea Brown ackehorse@yahoo.com 425.870.7807			x		
EVX Mayflowers ^A <i>(Open of Entries XXX)</i> <i>(Close of Entries XXX)</i>		May 18-19 ?? <i>(Dates still to be confirmed)</i>	Encanto Equestrian Center: 3737 Fish Canyon Rd, Duarte CA 91010 Andrea Brown ackehorse@yahoo.com 425.870.7807					
Oak Hills Classic ^{A,B} <i>(Open of Entries 03/15)</i> <i>(Close of Entries 04/05)</i>		May 03 - 05	TBA Utah Monica Giffing mgiffing@gmail.com 801.404.9897			x	x	
EVUSA/USEF National Championships ^{A,B,C} <i>(Open of Entries XXX)</i> <i>(Close of Entries XXX)</i>	4	August 09 - 11	Tryon International Equestrian Center, 25 International Blvd, Mill Spring, NC 28756 EVUSA VP COMPETITIONS vpcompetitions@equestrianvaulting.org 678.425.5817 Lisa Zielenske lmzielenske@yahoo.com 678.425.5817	n/a	n/a		x	
EVUSA/USEF West Festival ^{A,B} <i>(Open of Entries XXX)</i> <i>(Close of Entries XXX)</i>		August 17 - 18	Murieta Equestrian Center, 7200 Lone Pine Drive, Rancho Murieta, CA 95683 Lisa Zielenske lmzielenske@yahoo.com 678.425.5817	n/a	n/a		x	

^A EVUSA Recognized Competition

^B USEF Recognized Competition

^C National's Qualifying Criteria: <https://equestrianvaulting.org/wp-content/uploads/2023/11/2024-Nationals-Qualifying-Criteria.pdf>

¹ EVUSA Region I Competition Application: https://evusa-region-1.weebly.com/uploads/1/4/1/1/14116039/microsoft_word_-_application_for_region_i_competitions_v5_4_docx.pdf

² Horse Sport Pro: <https://horsesportpro.com/activecompetitions>

³ EVUSA Website Calendar of Events: <https://equestrianvaulting.org/calendar/>

⁴ Region I Website Calendar of Events: <https://evusa-region-1.weebly.com/calendar.html>

NEXT REGIONAL MONTHLY MEETING

Sunday March 03 2024
8:00pm PST

CALL TO ADJOURN

9:10 pm PST by Brian W